



Republic of the Philippines
Province of Negros Occidental
City of Kabankalan

OFFICE OF THE SANGGUNIANG PANLUNGSOD

City Vision: A progressive city of peace, unity and culture in an ecologically balanced, God-fearing and empowered society under a transparent and responsive governance in a premier agro-industrial, commercial, ecotourism and educational center.

APPLICATION FORM FOR ACCREDITATION OF NGO

(Sec. 108, RA 7160) or CSO (RA 8425)

1. **Name of NGO/CSO:** _____
2. **Acronym:** _____ **Complete Address:** _____
3. **Contact Number:** _____ **E-Mail Address:** _____
4. **Date Organized:** _____ **Legal Entity:** _____
5. **Registering Agency:** (please check)
 Securities and Exchange Commission Department of Social Welfare and Development
 Cooperatives Development Authority Others (please specify) _____
 Department of Labor and Employment
Registration No. _____ **Date Registered:** _____ **No. of Members:** _____
Current Status with Registering Agency: Active Inactive Delisted
6. **NGO/CSO Organization Level:** Community Based, Chapter, Affiliate of a larger NGO/CSO,
 Other (please specify) _____
7. **Member of the Local Special Bodies:** Yes / No
8. **Local Special Bodies Type:** _____
9. **Level of the Local Special Bodies:** _____
10. **Type of Organization:** _____
11. **Sector Represented:** (please check)
 - A. 14 Main groupings of the basic sectors as defined in RA 8425, the Social Reform and Poverty Alleviation Act:
 Farmers and Landless Rural Workers Youth and Students
 Artisanal Fisher Folk Senior Citizens
 Urban Poor Differently Abled Persons
 Indigenous People and Cultural Communities Victims of Disaster and Calamities
 Workers in Formal Labor & Migrant Workers Non-Governmental Organizations (NGOs)
 Workers in the Informal Sector Cooperatives
 Women Children
 - B. Others
 Management Organization People's Organization
 Trade Unions Professional Associations
 Faith-Based Organizations Media Groups
 Business Sector Indigenous People's Movement
 Foundations Others (please specify) _____
12. **Organization's Objectives or Purposes:** _____

13. **Services:** _____
14. **Project development & implementation track record:** _____
15. **Beneficiaries:** _____
16. **Linkages** please check: Local, Provincial, Regional, National, International
17. **Remarks:** _____

We hereby certify to the correctness of the above stated information.

(Signature over Printed Name/Secretary)

Attested: _____
(Signature over Printed Name/President)

Please attach/enclose **two (2) copies** of the following requirements and submit it to the Sangguniang thru the City Planning and Development Office (CPDO) for initial processing and technical review:

1. **Letter of Application** addressed to the Sangguniang Panlungsod thru **HON. MIGUEL M. ZAYCO** City Vice Mayor and Presiding Officer,
2. **Photocopy of the Certificate of Registration** with the registering government agency,
3. **List of current Officers and Members** of the Board of Directors/Trustees/Organization,
4. **Annual Accomplishment Report** for the immediately preceding year (attach minutes, photos, attendance sheets & other supporting documents),
5. **Financial Statement** for immediately preceding year,
6. **Board Resolution** signifying intention for accreditation for the purpose of membership in the Local Special Bodies and
7. **List of Current Project Beneficiaries** within the City of Kabankalan and
8. **By Laws**
(Revised 2022)