



Republic of the Philippines
CITY GOVERNMENT OF KABANKALAN
(www.kabankalancity.gov.ph; Tel./Fax 471-2827 or Tel. No. 471-2154 Loc.146)
6111 Negros Occidental

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

August 14, 2023

SUNTECH TRADING & MARKETING
Kabankalan City

Dear Sir / Madame:

Relative to the Bidding conducted on July 27, 2023, the *One (1) unit Photocopier to be used at the Office of the City Administrator*, at a price equivalent to **SEVENTY NINE THOUSAND SIX HUNDRED FIFTY PESOS ONLY (PhP79,650.00)**, is hereby awarded to you as the bidder as Single Calculated/Rated and Responsive Bid, as per BAC Resolution No. **G-2023-024** dated August 11, 2023.

Pursuant to Section 39 of RA 9184 and its Implementing Rules and Regulations, you have to enter into contract with us within ten (10) days from receipt of this Notice of Award and submit the Performance Security in the amount equivalent to the contract price. Failure to comply with these requirements shall be a ground for the cancellation of this award.

Very truly yours,


BENJIE M. MIRANDA
City Mayor

Conforme:

SUNTECH TRADING & MARKETING
Date: _____



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OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

SUNTECH TRADING & MARKETING
Kabankalan City

Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to SUNTECH TRADING & MARKETING, that work may commence on *One (1) unit Photocopier to be used at the Office of the City Administrator*, effective on _____, within _____ calendar days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Kabankalan, Negros Occidental.

Very truly yours,


BENJIE M. MIRANDA
City Mayor

I acknowledge receipt of this notice on _____
Name of the Representative of the Bidder: _____
Authorized Signature: _____

CONTRACT AGREEMENT

Contract No. Goods-23-143

THIS AGREEMENT made this ____ day of _____, between City of Kabankalan, Negros Occidental, of the Philippines, hereinafter called “the Entity” of the one part, SUNTECH TRADING & MARKETING of Kabankalan City, Philippines, hereinafter called “the Supplier” of the one part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, *One (1) unit Photocopier to be used at the Office of the City Administrator*, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **SEVENTY NINE THOUSAND SIX HUNDRED FIFTY PESOS ONLY (PhP79,650.00)**, hereinafter called “the Contract Price”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security:
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

1	2	3	4	5
Item	Description	Quantity	Unit Price EXW Per Item	Total Price EXW per item (cols. 4 x 5)
1	Photocopier, Print, Copy and Fax Machine With print speed of up to 21ppm With print resolution of up to 1200x1200 dpi Gigabit Ethernet, Wifi, Direct Connection	1 unit	P 79,650.00	P 79,650.00

3. In consideration for the sum of **SEVENTY NINE THOUSAND SIX HUNDRED FIFTY PESOS ONLY (PhP79,650.00)**, or such other sums as may be ascertained, SUNTECH TRADING & MARKETING agrees to *One (1) unit Photocopier to be used at the Office of the City Administrator*, in accordance with his/her/its Bid.
4. The City of Kabankalan, Negros Occidental agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


BENJIE M. MIRANDA
City Mayor

SUNTECH TRADING & MARKETING
Supplier

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF NEGROS OCCIDENTAL) S. S.
CITY OF KABANKALAN

X- -----X

ACKNOWLEDGEMENT

BEFORE ME, Notary public for and in the City of Kabankalan personally appeared Mayor **BENJIE M. MIRANDA** with Residence Certificate No. 14245448 issued at Kabankalan City on January 4, 2023 in his Official capacity as City Mayor, City of Kabankalan, Negros Occidental representing the Republic of the Philippines and **SUNTECH TRADING & MARKETING** Represented by _____ with Residence Certificate No. _____ issued on _____, at _____ known to me and to me known to be the same person who executed the foregoing Agreement and they Acknowledge to me that the same is there true act and deed for in behalf of the parties and their represent.

This instrument consist of 2 pages including this pages on which the acknowledgement is written duly assigned by the contracting parties and their witnesses at the bottom of page 1 of the instrument.

SUBSCRIBED AND SWORN to before me this _____ day of _____, in City of _____, Negros Occidental, Philippines, Affiant exhibit to me his Identification Card with Number _____ issued by _____ showing his/her photograph and signature as competent evidence of proof of his/her identity.

NOTARY PUBLIC

Office of Address _____

Notarial Commission Expires on _____

Notarial Jurisdiction _____

Attorney's Roll Number _____

PTR Number _____ date issued _____

Place issued _____

IBP Number _____ date issued _____

Place issued _____

TIN Number _____

MCLE Compliance Number _____

Doc. No. _____;

Page No. _____;

Book No. _____;

Series of 20 _____

